Provision Panopto for Individual Course Use in Bb

Panopto’s Blackboard integration brings video directly to the Blackboard interface. Instructors can add and manage their video files inside their familiar Blackboard classroom folders. Each live webcast and on-demand recording can be linked or embedded as Blackboard classroom content, where students can watch on any laptop or mobile device.

In this document, we will demonstrate how to provision (setup) your Blackboard course website for use with Panopto.

Add a New Tool Link

**Step 1:** Log into Blackboard and access the desired course that you want to setup using Panopto.

![Image of Course Menu]

**Step 2:** Click the + icon from the *Course Menu* to add a new tool to the menu.

![Image of Course Menu with + icon selected]
Step 3: Select Tool Link from the list.

The Add Tool Link window will appear as shown.

Step 4: Select Panopto Course Tool Application from list of options.
Step 5: Next, enter Panopto in the Name field.

Step 6: Do not select the Available to Users checkbox. Students do not have to access the Panopto folder that you are about to set up.

Step 7: Click Submit when finished.

You will see the new tool in the Course Menu as shown.

Provision the Course

Step 8: Click Panopto (or the name you entered) to continue provisioning your course.
You will see the following message. *This course is not provisioned with Panopto. Before a course can be used with Panopto it must be setup.*

**Step 9:** Click **Configure**.

The *Configure Panopto Course* screen will appear as shown.

**Step 10:** Click **Add Course to Panopto** to continue.
The *Configure Panopto Connector* (confirmation) screen will appear as shown. *Note the Result section indicates that the course was *successfully provisioned*. *

**Step 11:** Click **Return to course**.
You will return to your Blackboard course website as shown.

Step 12: Click Panopto (or the name you entered) to access your provisioned Panopto course folder.

You will now see the provisioned Panopto course folder as shown.

At this point your folder does not contain any videos. In the next series of documents, we will walk through how to download and install the Panopto recorder and how to record a new session.

We hope you found this document helpful. For more information about Panopto, please contact LIT at lit@wit.edu.