

## Wentworth Institute of Technology and Chartwells Medical Diet Accommodation Procedure Checklist

Procedure	Yes	Not Applicable	Notes
Tour of dining and food preparation facilities			
Review of cleaning and sanitation procedures for students with medical dietary need			
Review of standard food preparation procedures for students with medical dietary needs			
Develop and maintain a reasonable individual meal preparation plan (please describe in the Notes section)			
Identify an individual(s) to monitor meal preparation plan implementation (Please indicate specific person/people in the notes section)			
Review procedure for providing feedback/asking questions related to individual meal preparation plan			

**Other Important Details/Next Steps:**

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**Name of Student**

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Print Name

Signature

Date

**Name and Title of Team Member Completing Checklist**

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Print Name

Print Title

Signature

Date