

Students who choose to change their major should meet with their primary advisor to begin the process. Changes of major can be processed through the end of the Add/Drop period; otherwise, they become effective the next semester in which the student is enrolled. Changing majors may impact a student's anticipated graduation date and/or financial aid. Students are urged to speak with their financial aid advisor to discuss any major change.

## TO BE COMPLETED BY STUDENT

|               |      |          |        |        |  |
|---------------|------|----------|--------|--------|--|
| Student Name: |      | WIT ID#: |        | Email: |  |
| Semester:     | Fall | Spring   | Summer | Year:  |  |

## ACADEMIC PROGRAM

|                                                                       |  |           |       |
|-----------------------------------------------------------------------|--|-----------|-------|
| Current Major                                                         |  | New Major |       |
|                                                                       |  |           |       |
| Student Signature:                                                    |  |           | Date: |
| Director of International Student Services Signature (if applicable): |  |           | Date: |

## TO BE COMPLETED BY DEAN'S OFFICE

|                                    |        |                        |               |
|------------------------------------|--------|------------------------|---------------|
| New Major: Approved                | Denied | Anticipated Grad Date: | Catalog Year: |
| School Approving Signature:        |        | Date:                  |               |
| Typed Name of Designated Approver: |        | Date:                  |               |

## TO BE COMPLETED BY REGISTRAR'S OFFICE

|                   |               |       |
|-------------------|---------------|-------|
| Student Notified: | Processed By: | Date: |
|-------------------|---------------|-------|

\*Students must follow the requirements for the various degrees/majors/minors as printed in the academic catalog for the same semester that the student entered Wentworth in a degree program. Upon changing major or upon reinstatement (not enrolled for at least 2 years), a student will follow the catalog year in effect at the time the change. This does not apply to students returning from an approved Medical leave of absence or Military deployment.

## Exclusion of courses from the GPA may occur with one, or any combination, of the following actions:

1. The student repeats a grade of 'C-', 'D+', 'D', or 'F'.
2. The student changes programs and the course is not applied to the new curriculum's GPA, as determined by the appropriate School official.
3. Required courses should not be removed regardless of grade; this includes Humanities and Social Science courses.

| Course Number | Title | Semester/Year | Grade Removed from GPA* |
|---------------|-------|---------------|-------------------------|
|               |       |               |                         |
|               |       |               |                         |
|               |       |               |                         |
|               |       |               |                         |
|               |       |               |                         |
|               |       |               |                         |
|               |       |               |                         |
|               |       |               |                         |
|               |       |               |                         |