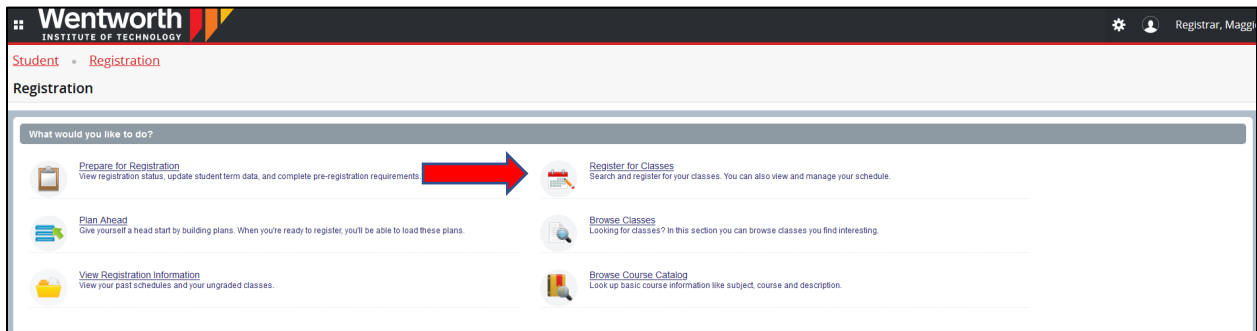## How to Withdraw from a Course in myWentworth:

1. Go to myWentworth, then **Student**, then **Registration**, and select the **Register for Classes** option:
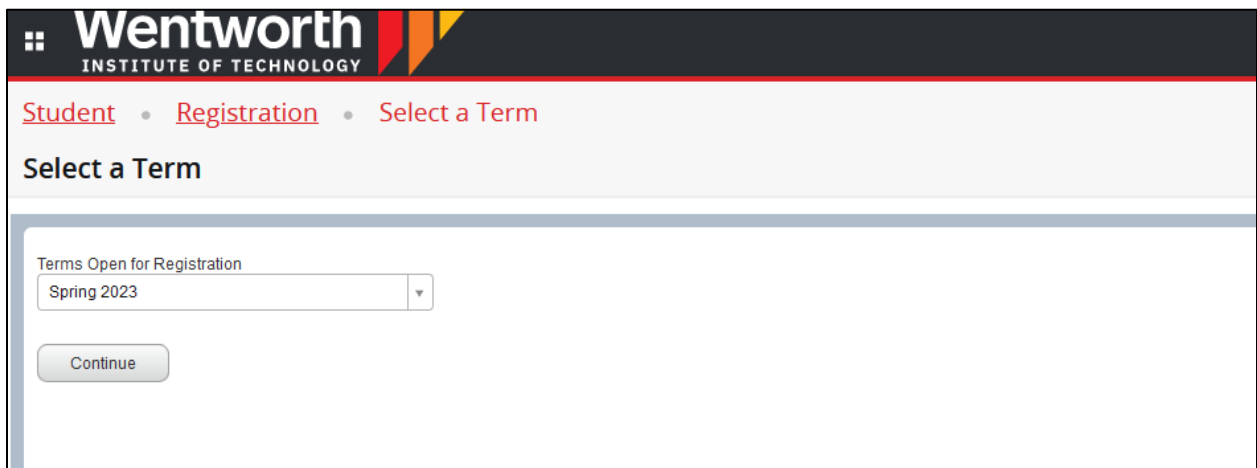

2. Select the current term.
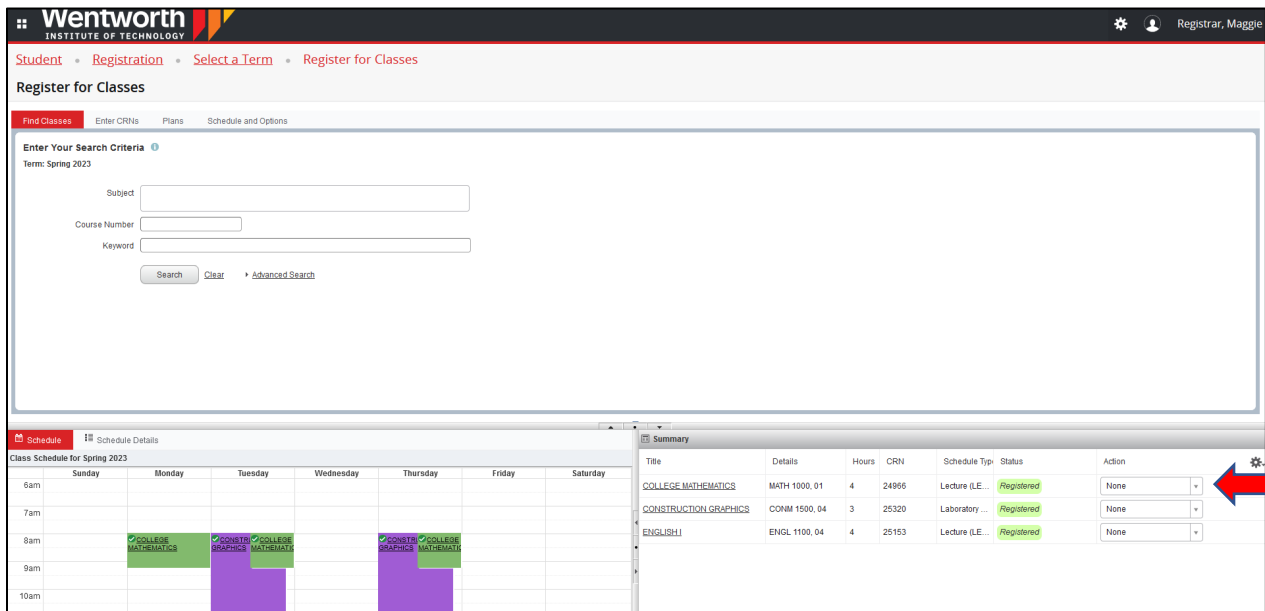
3. In the **Action** column of the Summary box in the lower righthand corner, click the arrow of the drop-down menu next to the class from which you would like to withdraw.

4. Select the **"Withdraw: W grade"** option from the drop-down menu.

5. Once that option is selected, click the **Submit** button.

6. Once the Course Withdrawal has been processed successfully, you will see the Status (in green) next to the class in the Summary box will be **"Withdrawn."** You will also see the **"Save Successful"** message in the top right of your screen.

7. Attempting to withdraw from your final course will give you the following error. You will need to complete the appropriate **Course Withdrawal Form** on the Registrar Forms page and email it to registrar@wit.edu: