



## Wentworth Institute of Technology Academic and Student Affairs Committee Charter

### Mission

The mission of the Academic and Student Affairs Committee is to advance student and faculty success by reviewing topical campus issues, national trends, proposals, and policies to ensure they are consistent with the University's mission and strategic priorities, and make recommendations to the Board that support students and faculty development in all learning environments.

### Responsibilities

In addition to any responsibilities assigned to the Committee from time to time by the Board, the Committee shall:

- Recommend for Board action
  - Proposed new academic programs or major changes to academic programs
  - Recommend candidates for graduation, including honorary degree candidates
- Monitor all program and Institute accreditations, their status, recommendations for improvement, and the Institute's responses to recommendations for improvement.
- Ensure the Board has working understanding of shared governance, trustee roles in shared governance, and best practices in its implementation at Wentworth.
- Monitor the results of all assessments of student achievement, student satisfaction, faculty and staff satisfaction, and other indicators of the Institute's academic culture and well-being.
- Monitor the Institute's awareness and management of risks to academic quality and student success.
- Monitor progress made on the implementation of the University's strategic plan and draw upon Board member experience and contacts to support these strategies
- Ensure the University's commitment to diversity, equity, and inclusion is achieved in both policies and practice.

### Composition and Delegation

The Academic and Student Affairs Committee shall be appointed for renewable one-year terms by the Chair of the Board of Trustees, subject to the approval of the Board. The Committee shall be comprised of at least six Trustees, the President and two University Advisers. The Committee shall have a designated member of the administrative staff designated by the President to assist it with its work.

### Meetings

In accordance with the applicable provisions of the Corporation's Bylaws, as amended from time to time, the Committee shall meet at such times and places as the members deem advisable.

### Minutes

Minutes of each meeting of the Committee shall be prepared and sent to the Committee Chair for review within two weeks of each meeting. A final draft of the minutes will then be sent to the Vice President for Executive Affairs and all Committee members for approval at the following board meeting. The Committee will also report to the Board on any significant matters arising from the Committee's work.

### Evaluation

The Committee shall review this Charter at least annually and, if appropriate, propose changes of the Charter to the Board. The Committee shall perform an annual evaluation of the Committee's performance and make applicable recommendations to the Chair of the Board.