



Transfer Credit Pre-Approval Form

This form must be completed *prior* to course registration at the Transfer Institution. Failure to obtain prior approval could result in denial of the course credit. Upon completion of the course(s), students must request to have an official transcript sent to the attention of the Wentworth Institute of Technology Registrar's Office at transfercredit@wit.edu.

Student's Name:				WIT ID#:				Major:	
Transfer Semester: <u>202</u>				Minor(s):				Concentration:	
Transfer Institution:				School City/State:				Antic. Grad Date:	
Transfer Institution				Wentworth Inst. of Technology				Course Approval	
Course Prefix	Course No.	Course Title	Course Credits	Course Prefix	Course No.	Course Title	Course Credits	School/Associate Dean Signature Required Below	

By signing my name below, I acknowledge that if I take a 3 credit course at an outside institution, it will transfer to Wentworth for 3 credits, not 4 credits.

Reason for Request:

Student Signature: _____ **Date:** _____

I understand that it is my responsibility to have an official transcript sent from the transfer institution to the Registrar's Office at WIT upon course completion in order to receive credit.

Transfer Credit Policy:
 Wentworth will not allow the transfer of credit if the final letter grade is a C- or below. We are also unable to transfer credit that is less than 2.66 credits, or graded as P/S/NC/W/IP. No academic credit is awarded for internship/co-op, practicum, directed research, preparatory, continuing education courses, remedial courses, and no credit 5 years or older will be considered for credit.