

Graduate students who seek to change to a new graduate program at the same level must consult with the associate dean of the school for the new graduate program they are considering. Upon a review of the students' academic record a full review of the students' academic credentials may be necessary. Change of Program Requests for the current semester must be approved prior to the end of the add/drop period or they will become effective for the next semester the student is enrolled. Students are advised to speak with their Student Accounts and Financial Aid advisors for details on the impact this change of program may have on their time to graduate, financial responsibility and financial aid.

TO BE COMPLETED BY STUDENT

Student Name:		WIT ID#:		Email:	
Semester:	Fall	Spring	Summer	Year:	

ACADEMIC PROGRAM

Current Major		New Major	
Student Signature:		Date:	
Director of International Student Services Signature (if applicable):		Date:	

TO BE COMPLETED BY DEAN'S OFFICE

New Major: Approved	Denied	Anticipated Grad Date:	Catalog Year:
School Approving Signature:		Date:	
Typed Name of Designated Approver:		Date:	

TO BE COMPLETED BY REGISTRAR'S OFFICE

Student Notified:	Processed By:	Date:
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*Students must follow the requirements for the various degrees/majors/minors as printed in the academic catalog for the same semester that the student entered Wentworth in a degree program. Upon changing major or upon reinstatement (not enrolled for at least 1 year), a student will follow the catalog year in effect at the time the change. This does not apply to students returning from an approved Medical leave of absence or Military deployment.

Exclusion of courses from the GPA may occur with one, or any combination, of the following actions:

1. The student repeats a grade of 'C-', 'D+', 'D', or 'F'.
2. The student changes programs and the course is not applied to the new curriculum's GPA, as determined by the appropriate School official.
3. Required courses should not be removed regardless of grade; this includes Humanities and Social Science courses.

Course Number	Title	Semester/Year	Grade Removed from GPA*