

Change of Name, Social Security Number or Date of Birth Form

This form is utilized by students to make a change to their legal name defined at the point of admissions. Legal name is verified by a birth certificate, marriage certificate, social security card, passport or court order. Please provide two forms of identification for processing your name change; include one of these documents in addition to your valid driver's license or student ID.

This form used to make a correction to an existing social security number or to provide us with a social security number that was not initially submitted at the time of admission. A copy of your social security card must be included with this request for processing, in addition to your valid driver's license or student ID.

This form is used to make a correction to an existing date of birth that was submitted at the time of admission. A copy of your birth certificate must be included with this request for processing, in addition to your valid driver's license or student ID.

Please print or type all information clearly.

Student's Name:		W#:	Email:
Date of Birth:	Major:	Student Type:	<input type="checkbox"/> Current Student <input type="checkbox"/> Former Student

Name Change			
Former Name:	First:	Middle:	Last:
New Name:	First:	Middle:	Last:
Name Change Reason:	<input type="checkbox"/> Marriage	<input type="checkbox"/> Divorce	<input type="checkbox"/> Input Error <input type="checkbox"/> Other

Social Security Number (SSN) Change	
Former SSN:	
New SSN:	
SSN Change Reason:	<input type="checkbox"/> Input Error <input type="checkbox"/> Other

Date of Birth Change	
Former DOB:	
Corrected DOB:	
DOB Correction Reason:	<input type="checkbox"/> Input Error <input type="checkbox"/> Other

Student Signature:	Date:
---------------------------	--------------

TO BE COMPLETED BY REGISTRAR'S OFFICE		
Graduation Coordinator Notified	PROCESSED BY	DATE
Student Notified		