

**TRANSFER RELEASE FORM**  
**For Students in F-1 Status**

Those students in F-1 immigration status who have been admitted as full-time students to Wentworth Institute of Technology and are currently enrolled at another U.S. college/university OR are in a period of post-completion Optional Practical Training should complete Part I of this form. Part II should be completed by the International Student Advisor at the school you currently attend.

You can not be issued a Certificate of Eligibility Form I-20 from Wentworth until this form is completed and the Release Date on your SEVIS record has passed.

**TRANSFER PROCEDURE:**

- 1) Complete Part I of this form.
- 2) Visit the International Student Advisor at your current school and determine an appropriate Release Date for your SEVIS record transfer. This date must be:
  - a. After you have completed all coursework and employment at your current school.
  - b. No later than 60 days after completion of studies or OPT at your current school.
  - c. At least one week prior to Orientation at Wentworth.
- 3) Have the DSO at your current school complete Part II on the back of this form and fax it to: Associate Director of International Admissions, Admissions Office [617-989-4010].

**I-20 ISSUANCE:**

- 1) Students traveling outside the U.S. will receive a Transfer Pending Form I-20 within one week of their SEVIS Release Date.
- 2) Students remaining in the U.S. will receive a Form I-20 after reporting to the Student Service Center during International Student Orientation.

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**Part I [To be completed by the transferring student]**

Wentworth ID # \_\_\_\_\_ Birth Date \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Month Day Year

Name \_\_\_\_\_  
Family or Last Name Given or First Name

Term of Admission to Wentworth \_\_\_ Fall \_\_\_ Winter \_\_\_ Spring

*Note: You must begin your program at Wentworth within 5 months of completing the term or program at your current school or within 5 months of your transfer Release Date, whichever is earlier.*

**Do you plan to travel outside the U.S. before beginning your program?**

\_\_\_ No \_\_\_ Yes: Departure Date \_\_\_\_\_

Your US Residential Address: \_\_\_\_\_  
Street City Zip Code

I authorize my current institution to provide the information requested in Part II of this form to Wentworth Institute of Technology.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**Part II on reverse side** →

**Part II [To be completed by the Designated School Official at your current school]**

DSO: Please provide the requested information and fax this form to the Associate Director of International Admissions at: 617-989-4010.

To the best of my knowledge, this student is in valid F-1 status and is eligible for transfer.

❖ Has the student been authorized for a reduced course load in SEVIS?

\_\_ No  
\_\_ Yes \_\_ Academic \_\_ Medical Dates \_\_\_\_\_

❖ Has the student been authorized practical training?

\_\_ No  
\_\_ Yes \_\_ CPT \_\_ OPT Dates \_\_\_\_\_

❖ What is the student's last date, month and year of enrollment (or OPT) at your

school? Date \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

❖ Student's SEVIS ID # \_\_\_\_\_ Release Date \_\_\_\_\_

Please transfer the student's record to:

**Wentworth Institute of Technology**  
**School Code: BOS214F01084000**

This student is out of status and has been advised to discuss reinstatement procedures with Wentworth.

\_\_\_\_\_  
Name and Title of DSO

\_\_\_\_\_  
Name of School

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address of the School

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
E-Mail Address

\_\_\_\_\_  
City, State & Zip Code

**\*\*\*\* PLEASE ATTACH A PHOTOCOPY OF YOUR I-94 CARD (FRONT & BACK) TO THIS FORM**