

Students seeking to enroll in a co-op must have a cumulative GPA of 2.0 or above. Students seeking to enroll in a co-op with a cumulative GPA between 1.90 and 1.99 require prior approval from the Dean of their degree program and their CO-OP + CAREER Advisor. Students seeking to enroll in a co-op with a cumulative GPA less than 1.90 will not be permitted to enroll in a co-op until the cumulative GPA meets the minimum criteria of 2.0 or with approval of 1.90 – 1.99. Submission of this request does not constitute automatic approval.

International students will also need a signature from the Director of International Student Services.

Please print or type all information clearly.

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|-----------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------|
| Student Name: | W#: | Email: |
| Major: | | |
| Effective Semester: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer | Year: 20 _____ | Cumulative GPA |

I am requesting an exception to the 2.0 cumulative GPA requirement to enroll in either COOP3500 or COOP4500 or an optional co-op, COOP3000, or COOP5000 for the _____ semester.

My current GPA is _____, and I fully understand that if my cumulative GPA falls below 1.90 by the end of the semester immediately preceding co-op I will not be eligible for a co-op and dropped from my co-op registration rendering this approval void.

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| Student Signature: | | Date: |
| Dean Signature: | Dean Name: (Please Print) | Date: |
| CO-OP + CAREER Advisor Signature | CO-OP + CAREER Advisor: (Please Print) | Date: |
| International Student Services Signature: <i>(Required for International Students)</i> | International Student Services: (Please Print) | Date: |

TO BE COMPLETED BY ACADEMIC DEPARTMENT

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|---------------------------------------------------------|--------------------|-------------|
| Cumulative GPA Verified <input type="checkbox"/> | VERIFIED BY | DATE |
|---------------------------------------------------------|--------------------|-------------|